

TNFD Supplier Nature Data Questionnaire and Evidence Matrix

Editable buyer tool for proportionate nature-data requests to suppliers and SMEs

Pack control

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1. How to use this tool

This is an LRA implementation template, not an official TNFD, GRI or ESRS form. Use the screening table first. Issue the minimum core to relevant suppliers. Add enhanced modules only where sector, commodity, location, business criticality or evidence gaps justify them. Replace placeholder text, define the reporting period and apply legal, procurement, competition, privacy, security and human-rights review as relevant.

Proportionality rule

Do not require an SME to calculate a biodiversity footprint or collect plot-level data unless the buyer can explain the decision, scope, method, support and use. Accept "unknown", "estimated" and "confidential" as controlled states, not silent blanks.

2. Buyer screening and module decision

Supplier / category	Product or commodity	Activity	Country / region	Spend / volume	Nature priority reason	Module required	Owner
[Complete]	[Complete]	[Complete]	[Complete]	[Complete]	[Sector / commodity / location / incident / criticality / gap]	[Core / water / land / commodity / pollution / rights / targets]	[Complete]
[Complete]	[Complete]	[Complete]	[Complete]	[Complete]	[Complete]	[Complete]	[Complete]
[Complete]	[Complete]	[Complete]	[Complete]	[Complete]	[Complete]	[Complete]	[Complete]

3. Supplier instructions

- Report for the period: [insert period]. State where the answer relates to a different period.
- Use the activity and production location relevant to the supplied product or service, not only the legal headquarters.
- Choose one response status for each field: measured, estimated, modelled, unknown, not applicable or confidential.
- Identify the evidence source and validity period. Do not upload unrelated environmental documents.
- Where exact coordinates are confidential, select a restricted-access or aggregation option and explain the reason.
- Identify any data gap and propose a realistic improvement date or support needed.

4. Minimum core questionnaire

ID	Field	Supplier prompt	Response type	Suggested evidence	Response
C01	Entity and facility	Legal entity, operating entity and facility or activity supplying the buyer.	Text	Contract, supplier master, facility list	[Supplier response]
C02	Product / service	Products, services and main natural commodities or materials supplied.	Text / list	Specification, bill of materials, invoice	[Supplier response]
C03	Activity	Produce, grow, extract, process, trade, transport, construct, operate or provide service.	Select / text	Business licence, process description	[Supplier response]
C04	Production location	Country and region; coordinates or polygon where available and relevant.	Location + confidence	Map, registry, GPS, geocoded address	[Supplier response]
C05	Origin / traceability	For traded or processed materials, furthest upstream origin known and percentage covered.	Country / region / site / plot / unknown	Chain of custody, supplier list, mass balance	[Supplier response]
C06	Water interface	Material dependency on or impact to water availability, quality, flow, flood or ecosystems.	Yes / no / unknown + explanation	Permit, meter, basin screen, water balance	[Supplier response]
C07	Land / biodiversity interface	Land use, habitat, soil, species, ecosystem services or sensitive-location relevance.	Yes / no / unknown + explanation	Site plan, survey, remote sensing, audit	[Supplier response]
C08	Controls and permits	Relevant policies, procedures, permits, certifications and their scope and expiry.	List	Current controlled documents	[Supplier response]
C09	Incidents and grievances	Material incidents, enforcement, unresolved grievances or remediation in the period.	Yes / no / restricted + explanation	Incident log, regulator record, grievance register	[Supplier response]

ID	Field	Supplier prompt	Response type	Suggested evidence	Response
C10	Metrics and targets	Nature-related metrics or targets used for the supplied activity or product.	Text / numeric	Methodology, baseline, target approval, progress file	[Supplier response]
C11	Evidence status	For material answers, identify source, period and whether measured, estimated or modelled.	Evidence register	Document ID / URL / owner	[Supplier response]
C12	Data gaps	Fields unavailable, why, interim proxy and expected improvement date.	Gap plan	Approved improvement plan	[Supplier response]
C13	Confidentiality	Fields requiring restricted access, masking, aggregation or third-party verification.	Select + reason	NDA, data-sharing agreement, access control	[Supplier response]
C14	Responsible contact	Named role responsible for the answers and follow-up.	Name / role / email	Management approval	[Supplier response]

5. Enhanced commodity and traceability module

ID	Question	Response	Evidence / limitation
COM01	Commodity or natural material and annual volume supplied to the buyer.	[Complete]	[Complete]
COM02	Origin level: country, region, basin, procurement point, farm, mine, forest, fishery, facility or plot.	[Complete]	[Complete]
COM03	Percentage of supplied volume covered by each origin level and chain-of-custody model.	[Complete]	[Complete]
COM04	Known conversion, deforestation, extraction, harvesting or land-use-change cut-off date and evidence.	[Complete]	[Complete]
COM05	Certification or assurance scheme, scope, certificate holder, sites, validity, audit status and exclusions.	[Complete]	[Complete]
COM06	Unknown or mixed-origin share, proxy used and time-bound traceability improvement plan.	[Complete]	[Complete]

6. Enhanced water module

ID	Question	Unit / response	Evidence / limitation
W01	Water source, basin or catchment and seasonal constraint.	[Source / basin]	[Map / permit / screen]
W02	Withdrawal and consumption for relevant facility or product.	[m3 and period]	[Meter / estimate method]
W03	Discharge volume, destination, quality parameters and exceedances.	[m3 / parameter]	[Permit / laboratory / incident]
W04	Material dependency on water quality, flood regulation or ecosystem condition.	[Explain]	[Risk assessment / operational threshold]
W05	Affected users, communities or ecosystems and engagement or grievance process.	[Explain / restricted]	[Engagement record / grievance]
W06	Water target, baseline, actions, progress and outcome evidence.	[Complete]	[Target file / monitoring]

7. Enhanced land, biodiversity and community module

ID	Question	Response	Evidence / limitation
BIO01	Site coordinates or polygon and total controlled, disturbed and rehabilitated area.	[Complete]	[GIS / site plan]
BIO02	Previous and current land use, ecosystem type and material change in the reporting period.	[Complete]	[Baseline / remote sensing / survey]
BIO03	Proximity or interface with protected areas, high-integrity or rapidly declining ecosystems, biodiversity-important areas or water stress.	[Complete]	[Dataset, version, buffer and scale]
BIO04	Material direct drivers: land or sea use, resource extraction, pollution, climate or invasive species.	[Complete]	[Operational and environmental data]
BIO05	Material ecosystem-service dependencies and evidence of changing availability or quality.	[Complete]	[Dependency assessment / monitoring]

ID	Question	Response	Evidence / limitation
BIO06	Affected communities, Indigenous Peoples or Local Communities, applicable rights and engagement process.	[Complete / restricted]	[Rights assessment / engagement / FPIC where applicable]
BIO07	Avoidance, minimisation, restoration, rehabilitation or other response and residual impact.	[Complete]	[Plan, budget, monitoring, approval]
BIO08	Baseline, target, condition or outcome metric, method, progress and limitations.	[Complete]	[Methodology / specialist report]

8. Evidence assessment matrix

Field / claim	Evidence ID	Tier 1-4	Period	Scope and location	Method / assurance	Reviewer conclusion	Action
[Complete]	[ID]	[1-4]	[Period]	[Complete]	[Complete]	[Accept / qualify / reject]	[Action]
[Complete]	[ID]	[1-4]	[Period]	[Complete]	[Complete]	[Accept / qualify / reject]	[Action]
[Complete]	[ID]	[1-4]	[Period]	[Complete]	[Complete]	[Accept / qualify / reject]	[Action]

Evidence-tier interpretation

Tier 1: self-declaration. Tier 2: controlled document or record. Tier 3: geospatial, third-party or authority evidence. Tier 4: site, commodity or outcome verification. Review relevance, scope, period and method before accepting any tier.

9. Confidentiality and access record

Data field	Classification	Reason	Permitted users	Storage / transfer	Retention	Public treatment
[Complete]	[Public / buyer restricted / third-party / masked / unavailable]	[Complete]	[Roles]	[System / data room]	[Period]	[Aggregate / method only / no disclosure]
[Complete]	[Complete]	[Complete]	[Complete]	[Complete]	[Complete]	[Complete]

10. Supplier improvement plan

Gap ID	Material issue / field	Current status	Interim proxy	Supplier action	Buyer support	Due date	Escalation / decision
[ID]	[Complete]	[Unknown / estimated / incomplete]	[Complete]	[Complete]	[Complete]	[Date]	[Complete]
[ID]	[Complete]	[Complete]	[Complete]	[Complete]	[Complete]	[Date]	[Complete]
[ID]	[Complete]	[Complete]	[Complete]	[Complete]	[Complete]	[Date]	[Complete]

11. Buyer review and sign-off

Review area	Decision / evidence	Owner	Date
Screening and module selection	[Approved / revise]	[Name / role]	[Date]
Technical plausibility and data quality	[Approved / qualified / reject]	[Name / role]	[Date]
Legal, confidentiality and rights review	[Approved / conditions]	[Name / role]	[Date]
Procurement decision and improvement plan	[Continue / engage / condition / suspend / collaborate]	[Name / role]	[Date]
Reporting and claim use	[Permitted wording / limitation / no public use]	[Name / role]	[Date]

12. Framework mapping notes

Data family	TNFD	GRI 101	ESRS caution
Activity, commodity and location	Locate, priority and sensitive-location assessment.	Sites and supply-chain products and services with significant impacts.	Map only to the legally applicable ESRS version and entity materiality conclusions.

Data family	TNFD	GRI 101	ESRS caution
Dependencies, impacts and state	Evaluate and DIRO pathway.	Direct drivers, changes to biodiversity and ecosystem services.	Common evidence does not itself establish double materiality.
Controls, incidents and engagement	Risk and impact management, Governance C and responses.	Management of impacts and stakeholder evidence.	Legal, value-chain and datapoint requirements remain framework-specific.
Metrics, targets and data limitations	Metrics and Targets and disclosure limitations.	Primary, secondary or modelled data and limitations.	Check reporting period, transitional provisions and in-force status.

13. Tool status and limitations

Version 1.0. Reviewed 3 August 2026. This template is an LRA educational and implementation aid. It is not an official TNFD, GRI or ESRS questionnaire and does not establish supplier or buyer compliance. Adapt it to sector, location, contractual rights, applicable law, procurement policy, data protection, competition law, human-rights due diligence and the reporting period.