



Dear Parents and Carers,

I hope this finds you well.

As Summer holidays are fast approaching, I would like to take this opportunity to remind you to go ahead and get your appointments booked in. Whether you are needing top ups or a full kit out, an appointment is essential to make sure you are seen straight away and you'll find the booking form on the homepage of our website [www.ozschoolwear.co.uk](http://www.ozschoolwear.co.uk).

You are more than welcome to pop by without an appointment, however it could potentially mean queuing. We have 2 additional schools this year to cater for, so the footfall will be greater than usual which is why booking is imperative.

If you are needing only a few items, may I suggest our very efficient click and collect service, normally ready within the hour. We will send you an email to confirm completion of your order. When you receive this, please pop along with your order number and we will hand you your order right away.

If you would like a home delivery, we now operate a 1<sup>st</sup> and 2<sup>nd</sup> class service. All orders placed up to 2pm on a business day will be sent that day, orders after that time will be sent next business day.

Lastly, if you need any help or guidance, you can contact us using the following methods:

- 1) Email: [info@ozschoolwear.co.uk](mailto:info@ozschoolwear.co.uk)
- 2) Tel: 01689 824767 (lines active from 09:30-17:00)
- 3) 07:00 – 21:00 web chat service available 365 days of the year. There is always a human at the other end so please bear with us if we do not reply straight away.

I appreciate you taking the time to read this.

Best regards,

**Jon and the Oz Schoolwear Team**